

Akademi

Learning & Participation Producers (Freelance)

Fee: £110/day

Time requirements will vary according to each project and delivery phase.

Location: London

Responsible to: Administrative Director

About Akademi

Akademi's mission is to inspire audiences and change lives by creating and nurturing excellence in classical, contemporary, popular and participatory South Asian dance.

Our vision is that South Asian dance is thriving at the centre of British cultural life. We want everyone, no matter their age or background, to have the opportunity to experience, learn about or participate in South Asian dance, and in doing so gain an understanding of different communities and cultures.

Our programme has three main strands: Performance, Artist Development and Learning & Participation.

The role(s)

Akademi is seeking one or more freelance Learning & Participation Producers to deliver key projects during Spring/Summer 2017.

The allocation of projects will depend on the availability and skill areas of interested applicants.

Please submit CVs to info@akademi.co.uk. In your covering email please outline your availability between March to September 2017.

Person specification

We are looking for individuals with:

- At least 3 years' experience of delivering Learning & Participation projects within the arts, including event production
- A good understanding of dance, and ideally some experience of the South Asian dance sector
- Experience of safeguarding, with an up-to-date enhanced DBS certificate
- Knowledge of the school curriculum
- Strong experience of partnership working

Outline of tasks

- To ensure projects are delivered to a high standard to meet artistic and funding objectives.
- To co-ordinate workshops, performances and other events which address the needs of the community and meet the requirements laid down by Akademi's funding agreements.
- To organise the recruitment of participants in liaison with partner organisations.
- To be the key point of contact for partner organisations and artists involved in each project
- To review and feed back on lesson plans and other related documentation
- To agree contracts and letters of agreement (with the Administrative Director) and ensure they are in place prior to project delivery
- To verify artists are DBS checked
- To manage project income and expenditure, ensuring delivery within agreed budgets
- To ensure appropriate monitoring and evaluation data is gathered
- To contribute to evaluation reports
- To ensure Akademi's policies, including Safeguarding, Data Protection, Equality & Diversity and Health & Safety, are adhered to.

The projects

Confirmed projects for the period include:

- NAVADAL – the national South Asian youth dance competition, in partnership with One Dance UK, taking place in Birmingham on Saturday 15 July 2017.
- Our Stomping Ground – a youth engagement project funded by the London Borough of Greenwich, taking place during March/April 2017.
- Chelsea & Westminster Hospital workshops and performances (monthly)
- Intergenerational workshops in Camden
- Community engagement programme in Hounslow

A number of other projects are in development or awaiting the outcome of funding applications.

Akademi is funded by Arts Council England, Esmée Fairbairn Foundation and Big Lottery. We are an equal opportunities employer and welcome applications from all sections of the community. Charity no: 1107249.